

North Dakota Community College Consortium

November 2, 2006 • 8:00 - 9:20 am

1. Roll Call

Jane Krump	Wayne Boekes	Bob Underwood	Larry Brooks
Randy Olson	Art Rude	David Rydell	Dick Olson
Colette Schmitz	Doug Darling		

2. Call to Order

The meeting was called to order at 8:07 am by Bob Underwood.

3. Approval of Minutes

One change to the September 7, 2006 minutes was made via e-mail response to initial distribution. Change 7.b. from Mini-grants to Faculty Professional Development Honorariums.

Larry Brooks motioned to approve the September 7, 2006 meeting minutes. Seconded by Randy Olson. **Motion carried.**

4. Treasurer's Report

Carol Meehan reported the only activity was distribution of \$1397 for honorariums. Jane Krump, NDSCS, received \$1000 and Alan Aufforth, BSC, received \$397.

Annual invoices will be sent this week to the institutions.

5. Agenda Additions

There were no changes or additions to the agenda.

6. New Administrative Liaison - NDSCS

John Richman has asked Barb Bang, Dean of Technology and Services Division, to represent NDSCS' administrative position during his interim period as NDSCS' president. Due to previous obligations, Barb Bang is unable to attend today's meeting.

Someone from NDCCC should contact Dawn Olson from Williston State College to explain NDCCC and membership representation. Williston State College was not represented at the May planning meeting or today's meeting. Dawn Olson was present at the September 7, 2006 meeting. **Bob Underwood volunteered to contact Dawn Olson.**

7. Reports from Allied Organizations - CTEC

Wayne Boekes stated that there was nothing to report from CTEC.

8. Old Business

a. Internal Advertising - Carol Meehan

Carol showed several choices and price ranges for internal advertising: dual tip pen/highlighter, Stylestation Multi-Pen/Sticky Note Holder, Pop 'n Jot Post-it dispenser - acrylic and paper box, apple clip itz, apple inkbend jrs, giant paper clip, post-it custom notes - apple.

Larry Brooks motioned to purchase the dual tip pen/highlighter and the Stylestation Multi-Pen/Sticky Note Holder. Seconded by Wayne Boekes.

Discussion - What do we want to communicate by these items? Currently we communicate to the faculty by our representatives and website. How many hits do we have on our website?

Add imprinting depending on size allowance: **Promoting Great Teachers
ND Community College Consortium
www.ndccc.org**

Bob Underwood called for a vote on the motion. Hearing only one NAE, **motion carried.**

Carol Meehan will provide the committee with the proofs and final pricing information when available.

b. Comments on Great Teachers Seminar, Honorariums, Web Site

- Carol Meehan reported that she signed the agreement with Theodore Roosevelt Medora Foundation on October 18, 2006.
- Deadline to apply for Faculty Professional Development Honorariums is January 31, 2007.
- Larry Brooks reported he has two new students to work on the NDCCC website. The students are working on a new look. They would like as many pictures as possible including NDCCC members and their contact numbers. They are still waiting for the Honorarium executive summaries. The students are checking with MSU regarding if they can service a bulletin board function.

9. New Business

a. Interaction between campuses outside of the traveling seminars and Great Teachers Seminar. (Daily faculty exchange, guest speaker, et cetera to expand the realm of our students.) - Bob Underwood

Bob Underwood provided an example of how he used a student and their experience as a special topic guest speaker for one of his classes. Would it be beneficial to use different instructors across the institutions for each other as guest speakers, using NDCCC (website) as a clearing house for names and topics? **No discussion.**

Are we going to continue with traveling seminars? We might want to start thinking who we want now for next fall. **No suggestions, no discussion.**

10. Adjournment

Hearing no other announcements or business, the meeting was called to be adjourned. Doug Darling motioned to adjourn the meeting. Art Rude seconded. **Motion carried.** The meeting was adjourned at 8:35 am.

Next meeting
January 11, 2007 • 8:00 - 9:20 am

Respectfully submitted,



Carol Meehan
NDCCC Secretary/Treasurer